



Application for Employment

This company is an Equal Opportunity Employer

Bella Investment Group, LLC does not discriminate on the basis of age, sex, race or color, national origin, religion or disability

Please print and answer all questions. If a question does not apply, insert or check N/A.

I certify that the information provided below on this application is true and correct to the best of my knowledge. I understand that false statements or failures to disclose certain information may be sufficient to disqualify me for employment, or if employed, may result in my immediate dismissal.

PERSONAL

Name _____ Social Security No. _____
 Last First MI
 Address _____
 Street Apt # City State Zip
 Home Phone () _____ Date of Birth if under age of 18 _____
 Cell Phone () _____ Email Address _____
 Can you, upon employment, submit documentation verifying your legal right to work and your identity yes no

Position Desired _____
 Type of employment desired Full Time Part Time Temporary Date Available _____
 Will you work overtime if asked yes no Compensation Desired \$ _____ per _____
 Are there any shifts/hours you cannot work? _____
 Do you know someone who is currently working for or has worked for Bella Investment Group? If yes, please list who and your relationship to that person _____
 I have previously Applied for employment at Bella Investment Group, LLC Been employed by Bella Investment Group, LLC N/A
 Position _____ Location _____ Date _____

Have you ever been convicted of a felony, or a criminal act involving violence? If yes, explain the nature of the offense(s) leading to conviction(s), when such offense(s) was/were committed, sentence(s) imposed, and types of rehabilitation. **A conviction will not necessarily bar an applicant from employment.**

EDUCATION

EDUCATION	Name	Address	Years Completed	Major	Degree/Diploma (If degree identify type)
High School					
College					
College					
Business or Trade School					
Graduate School					



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Please list any other names or assumed names that you have previously used that would be necessary to permit a check of your work and educational records.

SKILLS

Do you have a valid driver's license (required for some positions)? Yes No State Issued _____

Please list any other special training, skills, designations and experience that will be useful for the position you desire within our company.

EMPLOYMENT RECORD

Please list your work experience for the past 5 years beginning with your most recent or present position. Attach additional sheets if necessary.

Employer	Supervisor	Salary Start: _____ Last: _____
Address		Phone
Dates Employed From: _____ To: _____	Reason for Leaving	Position Held/Job Title
Describe duties performed, skills used or learned, advancements or promotions, and specific machinery operated		
Employer	Supervisor	Salary Start: _____ Last: _____
Address		Phone
Dates Employed From: _____ To: _____	Reason for Leaving	Position Held/Job Title
Describe duties performed, skills used or learned, advancements or promotions, and specific machinery operated		
Employer	Supervisor	Salary Start: _____ Last: _____
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Describe duties performed, skills used or learned, advancements or promotions, and specific machinery operated		



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REFERENCES

List the names of three persons, not related to you, whom you have known for at least 1 year.

Name	Address & Telephone Number	Business	Years Acquainted

APPLICANT'S STATEMENT

I certify that all information given on this application and accompanying documents is true and correct to the best of my knowledge and that I have not misrepresented or withheld any information. I understand that false statements or failures to disclose certain information may be sufficient to disqualify me for employment, or if employed, may result in my immediate dismissal.

I understand that neither this form nor statements by representatives of Bella Investment Group, LLC constitutes an employment contract. I further understand that any offer of employment may be contingent upon a background investigation that may include criminal, drug testing, educational, motor vehicle, and/or previous employment. By signing below, I authorize Bella Investment Group, LLC to make investigation and I authorize all references and former employers listed on the application to provide Bella Investment Group, LLC with any and all information regarding my employment and any pertinent information they might have and release all parties from any claims, causes of action or liability from damages that may or could result from providing such information to Bella Investment Group, LLC.

If I am offered and accept employment with Bella Investment Group, LLC, I understand that my employment is for no specific term and may be terminated by me or Bella Investment Group, LLC with or without notice or cause at any time. I further understand that an oral promise, policy, custom, business practice or other procedure (including any employee handbook or any personnel manuals) does not constitute an employment contract or modification of the at-will employment relationship between Bella Investment Group, LLC and myself.

Upon employment I also agree to the following:

1. Meeting employability requirements of the Federal Immigration and Naturalization Service and submitting appropriate documentation to satisfy the requirements for completing INS Form I-9
2. Signing a Confidentiality and Anti-Privacy Agreement.
3. Abiding by all rules, regulations and performance standards of Bella Investment Group, LLC.

Signature

Date